



Service Center Locations

900 South McDowell Street
Charlotte, NC 28204
Phone: 704-372-7766

1208 Copeland Oaks Drive
Morrisville, NC 27560
Phone: 919-460-8886

4405 International Blvd, Suite 115
Norcross, GA 30093
Phone: 770-931-0844

305 Ashcake Road, Suite K
Ashland, VA 23005
Phone: 804-368-7525

3150 W Montague Ave
North Charleston, SC 29418
Phone: 843-747-6033

621 Brookhaven Drive
Orlando, FL 32803
Phone: 407-601-5816

10265 Beach Blvd
Jacksonville, FL 32246
Phone: 904-620-0500

1311 Elm Hill Pike
Nashville, TN 37310
Phone: 615-748-1998

301 N Winona Street
Knoxville, TN 37917
865-951-2259

BILL TO:

Company: _____
Name: _____
Street: _____
Suite: _____
City, State, Zip: _____
Phone: _____
Email: _____
Purchase Order # (if applicable): _____

SHIP TO (If Different from Bill To):

Company: _____
Name: _____
Street: _____
Suite: _____
City, State, Zip: _____
Phone: _____

Customer Pick Up: Yes No

Internal Use

EQUIPMENT: Please list each item including cables, etc. Use a separate sheet if necessary.

TPP: Y/N

Equipment: _____	Serial Number: _____	_____
Equipment: _____	Serial Number: _____	_____
Equipment: _____	Serial Number: _____	_____
Equipment: _____	Serial Number: _____	_____
Equipment: _____	Serial Number: _____	_____

PROBLEM: Please provide a complete description of the problem or damage to the equipment.

ESTIMATE: Is an estimate required? Yes No

Name of person who will approve repairs: _____ Phone: _____

TERMS:

- Estimates must be acted upon by customer within 14 days of receipt or equipment will be returned and evaluation fee assessed.
- For non-warranty repairs, a minimum evaluation fee of \$60.00 will be charged in the event repair is declined.
- Equipment rentals are available while units are under repair. Please contact us for details.
- Please backup data as Duncan-Parnell is not liable for any loss of data during servicing/repairing of the equipment.
- If equipment is not picked up within 120 days equipment will become property of Duncan-Parnell.

SIGNATURE: Please sign and return this form us with the equipment. By signing this Service Repair Form , you hereby acknowledge that you understand and accept the terms and conditions of this Service Repair Form set forth by Duncan-Parnell.

Signature: _____ Date: _____